

Steger-South Chicago Heights Public Library
Board of Trustees,
Minutes of the March 21, 2019 Regular Meeting

President Thurmond called the meeting to order at 7:10 pm.

ROLL CALL:

Present: Fiorenzo, Stewart, Stroube, Thurmond

Absent: Holecek-Sherman, Joyce, Luering

Also Present: Jennifer Cutshall, Library Director; Patron Juanita Urban

PUBLIC COMMENTS:

None.

MINUTES:

Trustee Stroube made a motion, and Trustee Stewart seconded the motion to approve the minutes from the February 21, 2019 Regular Meeting as presented. Upon a voice vote, the motion passed.

CORRESPONDENCE:

The Village of Steger sent a letter approving the library's Movie in the Park dates for August. Columbia Central invited the library to participate in the annual Reality Store event on May 9th.

FINANCIAL REPORT:

Trustee Stroube made a motion and Trustee Fiorenzo seconded that the Board approve the March 2019 Claims list for \$11,008.87, the petty cash for \$1,112.21, the debit card for \$1,364.57 and the IMRF for \$1,693.58 (Library = \$1,162.13 and Employee = \$531.45). Upon a roll call vote the motion passed.

Ayes: Fiorenzo, Stroube, Stewart, Thurmond

Nays: 0

LIBRARIAN REPORT:

LIBRARIAN'S REPORT
February 2019

AUTOMATION:

Carlos came in and did the regularly scheduled maintenance and updates. He also repaired a wire on the camera feed, as well as dealing with Comcast on the replacement of an old modem which had burned out.

BUILDING MAINTENANCE:

The Director's office received a fresh coat of paint.

PERSONNEL:

Our three newest employees all continue to do well. Annamarie Christofanelli and Zyen Rodriguez were both hired as Circulation Clerks, and Cindi Lu Gaz as Page.

PROGRAMS:

February Programs

We had 7 Adult Programs, with 39 people attending them, plus 6 attendees at Book Discussion. The most popular program was Craft Night Out with Betty Jo from Flower Depot providing instruction on a seasonal floral arrangement, which was fully booked with 15 people.

We had 4 Teen programs, with 16 people attending them. Our most popular program was the PS4 Game Night, with 6 teens participating. We also had 9 volunteers for the month.

We had 2 Family programs, with 31 people attending them. Our most popular program was the I Love You to Pizza's Valentine Party with 18 participants.

We had 7 Children's programs with 102 people attending them. Our most popular children's event was the Superhero Party with 35 participants.

OTHER:

Meetings: I attended the class "Levying Made Easy" at RAILS, a Zone 5 meeting at the Palos Heights Library, the Legislative Meet-up Breakfast at the Tinley Park Library, as well as the monthly Kiwanis meeting. Pat and I attended a performance of "Harriet Tubman" at Governors' State University as a guest of Marie Iafollo's. Laura and I also met with representatives from Representative Thaddeus Jones' office regarding collaboration on future events. Additionally, I continued to meet and correspond regularly with other local Library Directors, most notably Jamie Paicely, about various library issues.

COMMITTEE REPORTS:

None

OLD BUSINESS:

None

NEW BUSINESS:

It was decided to postpone the discussion of Policy Manual review and Committee member lists until the April meeting.

TRUSTEE DISCUSSION:

None.

ADJOURNMENT:

Trustee Stewart made a motion and Trustee Stroube seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 7:44 pm.

Secretary's Signature