

Steger-South Chicago Heights Public Library
Board of Trustees,
Minutes of the November 21, 2019 Regular Meeting

President Thurmond called the meeting to order at 7:11 pm

ROLL CALL:

Present: Fiorenzo, Holecek-Sherman, Joyce, Luering, Stewart, Thurmond

Absent: Stroube

Also Present: Jennifer Cutshall, Library Director

PUBLIC COMMENTS:

None

MINUTES:

Trustee Holecek-Sherman made a motion, and Trustee Luering seconded the motion to approve the minutes from the October 17, 2019 Regular meeting as presented. Upon a voice vote, the motion passed.

CORRESPONDENCE:

None

FINANCIAL REPORT:

Trustee Holecek-Sherman made a motion and Trustee Luering seconded that the Board approve the November 2019 Claims list for \$12,446.90, the petty cash for \$266.16, the debit card for \$3,915.19 and the IMRF for \$1,144.42 (Library = \$785.30 and Employee = \$359.12). Upon a roll call vote the motion passed.

Ayes: Fiorenzo, Holecek-Sherman, Joyce, Luering, Stewart, Thurmond

Nays: 0

Absent: 1

LIBRARIAN'S REPORT:

**LIBRARIAN'S REPORT
October 2019**

AUTOMATION:

Carlos performed regularly scheduled maintenance and updates. He also spoke with Comcast regarding our internet outages. Comcast replaced the line coming into the library. TBS replaced the coin box on the public copy machine.

BUILDING MAINTENANCE:

The South Chicago Heights American Legion was kind enough to donate a much-needed new American Flag to the library, and Terry got it up and flying for us.

PERSONNEL:

Nothing at this time.

PROGRAMS:

We had 7 Children's Programs, with 38 people attending them. The most popular program was Little Readers Storytime with 22 participants.

We had 5 Adult Programs, with 45 people attending them. The most popular was Breakfast Bingo, with 19 participants.

We had 6 Family Programs, with 310 people in attendance. Most popular was Fright Night, with 132 participants.

OTHER:

Meetings:

I attended the following:

- Friends of the Library meeting on October 14
- Levy meeting with Jamie Paicely on October 15

COMMITTEE REPORTS:

None.

OLD BUSINESS:

Ordinance 19-09 – An Ordinance Providing for the Levy of Steger-South Chicago Heights Public Library District, Cook and Will Counties, Illinois for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020 was presented to the Trustees. After a roll call, the motion carried.

Ayes: Fiorenzo, Holecek-Sherman, Joyce, Luering, Stewart, Thurmond

Nays: 0

Absent: 1

NEW BUSINESS:

A Non-Discrimination and Anti-Harassment Policy was presented to the Trustees. After a roll call, the motion carried.

Ayes: Fiorenzo, Holecek-Sherman, Joyce, Luering, Stewart, Thurmond

Nays: 0

Absent: 1

TRUSTEE DISCUSSION:

Trustees discussed Chapter 3 of "Serving Our Public 3.0" and Chapters 11-14 of "Trustee Facts File" for 2019 Per Capita requirements.

ADJOURNMENT:

Trustee Stroube made a motion and Trustee Holecek seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 8:14 pm.

Secretary's Signature