

Steger-South Chicago Heights Public Library District
Board of Trustees
Minutes of the October 17, 2019 Regular Meeting

President Thurmond called the meeting to order at 7:01 pm

ROLL CALL:

Present: Fiorenzo*, Holecek-Sherman, Joyce, Luering, Stewart, Stroube, Thurmond

Absent: 0

*Trustee Fiorenzo arrived late at 7:25 pm

Also Present: Jennifer Cutshall, Library Director

PUBLIC COMMENTS:

None

MINUTES:

Trustee Holecek-Sherman made a motion, and Trustee Luering seconded the motion to approve the minutes from the September 18, 2019 regular meeting as presented. Upon a voice vote, the motion passed.

CORRESPONDENCE:

None

FINANCIAL REPORT:

Trustee Holecek-Sherman made a motion and Trustee Luering seconded that the Board approve the October 2019 Claims list for \$12,446.90, the Petty Cash for \$266.16, the Debit Card for \$3,915.19 and the IMRF for \$1,144.42 (Library = \$785.30 and Employee = \$359.12). Upon a roll call vote the motion passed.

Ayes: Fiorenzo, Holecek-Sherman, Joyce, Luering, Stewart, Stroube, Thurmond

Nays: 0

Absent: 0

LIBRARIAN REPORT:

LIBRARIAN'S REPORT
September 2019

AUTOMATION:

Carlos came in and did the regularly scheduled maintenance and updates. He is working on a write-up regarding the server replacement.

BUILDING MAINTENANCE:

Black Magic Sealcoating will likely be unable to complete the sealcoating this year as they are unable to guarantee their work when temperatures fall below fifty degrees. I anticipate having them complete the work next spring instead.

Max from Max's Landscape and Maintenance will be bringing us a few different brick options for the new border along the sidewalk surrounding the front of the library.

Amanda is scheduled to paint the shed Saturday, October 19, weather permitting.

PERSONNEL:

Sal Rocha, our newest Circ Clerk, continues to make good progress.

PROGRAMS:

September Programs

We had 2 Family Programs, with 16 people attending them. The most popular program was Family Bingo, which had a total of 16 people attend.

We had 3 Teen programs, with 2 people attending them. We also had 7 volunteers for the month.

We had 6 Children's programs with 35 people attending them. Our most popular children's event was Little Readers Storytime, which had 12 children that participated throughout the month.

We had 6 Adult Programs with 49 people attending them. The most popular program was Breakfast Bingo.

OTHER:

Meetings:

I attended the following:

- Kiwanis Senior Luncheon on September 10
- ATLAS Minimum Wage on September 11
- ATLAS SLAM on September 13
- Zone 5 Meeting on September 20
- TIF meeting on September 26
- District 194 Community Members Meet & Greet on September 26

COMMITTEE REPORTS:

None.

OLD BUSINESS:

None

NEW BUSINESS:

Trustees are considering the eventual replacement of our current server. The Levy Special Hearing will take place next month before the regular meeting.

TRUSTEE DISCUSSION:

Trustees discussed the library's Public Comment Policy.

ADJOURNMENT:

Trustee Joyce made a motion and Trustee Stroube seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 8:24 pm.

Secretary's Signature