

Steger-South Chicago Heights Public Library
Board of Trustees
Minutes of the June 18, 2020 Regular Meeting

President Thurmond called the meeting to order at 2:04 pm

ROLL CALL:

Present: Fiorenzo, Holecek-Sherman, Lueling, Stewart*, Thurmond

Absent: Joyce

Also Present: Jennifer Cutshall, Library Director

*Trustee Stewart entered at 2:06 pm

PUBLIC COMMENTS:

None

MINUTES:

Trustee Holecek-Sherman made a motion, and Trustee Lueling seconded the motion to approve the minutes from the May 21, 2020 Regular meeting as presented. Upon a voice vote, the motion passed.

Trustee Lueling made a motion, and Trustee Holecek-Sherman seconded the motion to approve the minutes from the June 11, 2020 Policy Committee meeting. Upon a voice vote, the motion passed.

CORRESPONDENCE:

The library received the annual Per Capita Grant letter and was awarded funding in full. As a result of the pandemic, however, the Secretary of State's office has given libraries more time to spend out these funds. Additionally, we were warned we may not be receiving the grant money in as timely a fashion as has occurred in the past.

FINANCIAL REPORT:

Trustee Holecek-Sherman made a motion and Trustee Fiorenzo seconded that the Board approve the May 2020 Claims list for \$11,239.04, the petty cash for \$125.00, the debit card for \$1,157.70 and the IMRF for \$1,336.41 {(Library (\$969.49) + Employee (\$366.92))}. Upon a roll call vote the motion passed.

Ayes: Fiorenzo, Holecek-Sherman, Lueling, Stewart, Thurmond

Nays: 0

Absent: Joyce

LIBRARIAN'S REPORT:

AUTOMATION:

Carlos came in and did the regularly scheduled maintenance and updates. He is also working to reconfigure some of our laptops for staff use and others for future patron use.

BUILDING MAINTENANCE:

Terry replaced the battery on our alarm panel.

PERSONNEL:

None

PROGRAMS:

May Programs

We have been offering weekly online programs via Facebook and available 24 hours a day. Jess has hosted "Little Readers Storytime-Online!" and recorded walkthroughs of our Beanstack Summer Reading Program. Laura has created episodes of her popular "DIY craft Programs" and "Easy Peasy Recipes."

OTHER:

Meetings:

I attended the following:

- Zone 5 on May 1
- SLAM on May 8
- SWAN Fireside on May 12

- Policy Committee Meeting on May 14
- Zone 5 on May 15
- SWAN Fireside on May 19
- Board Meeting May 21

COMMITTEE REPORTS:

None

OLD BUSINESS:

None

NEW BUSINESS:

Trustee Stewart made a motion and Trustee Luering seconded the motion to approve revisions to the Internet Access Policy. After a voice call, motion carried.

Trustee Stewart made a motion and Trustee Luering seconded the motion to approve revisions to the Internet/Computer User's Agreement. After a voice call, motion carried.

Trustee Luering made a motion and Trustee Stewart seconded the motion to approve revisions to the Public Comment Policy. After a voice call, motion carried.

Trustee Holecek-Sherman made a motion and Trustee Stewart seconded the motion to pass Ordinance 20-01: Ordinance to Levy and Assess a Tax for Building and Maintenance Purposes. Upon a voice call, motion carried.

Trustee Holecek-Sherman made a motion and Trustee Stewart seconded the motion to pass Ordinance 20-02: Ordinance of the Steger-South Chicago Heights Public Library District of Cook and Will Counties setting Meeting Times and Dates. After a voice call, motion carried.

Trustee Luering made a motion and Trustee Holecek-Sherman seconded the motion to pass Ordinance 20-03: Authorization of Non-Resident Cards. After a voice call, motion carried.

Ordinance 20-06: Budget and Appropriations Ordinance was reviewed. It will be available for public inspection starting on July 6th. There will be a special meeting for the Budget and Appropriations Hearing on August 20th at 7:00pm.

TRUSTEE DISCUSSION:

Trustee Luering updated the board on matters concerning School District, including the hiring of new principal, Venus Smith, at Steger Primary School. Trustee Luering also informed the board she anticipates selling her home within the next month and plans to resign from her trustee position at that time.

ADJOURMENT:

Trustee Holecek-Sherman made a motion and Trustee Fiorenzo seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 2:44 pm.

Secretary's Signature