

Steger-South Chicago Heights Public Library
Board of Trustees,
Minutes of the April 15, 2021 Regular Meeting

President Thurmond called the meeting to order at 7:25 pm.

ROLL CALL:

Present: Fiorenzo, Holecek-Sherman, Joyce, Stanton, Stewart, Thurmond

Absent:

Also Present: Jennifer Cutshall, Library Director

PUBLIC COMMENTS:

None.

MINUTES:

Trustee Holecek-Sherman made a motion, and Trustee Stanton seconded the motion to approve the minutes from the March 18, 2021 Board Meeting as presented. Upon a voice vote, the motion passed.

CORRESPONDENCE:

Thank you cards from staff and patrons were read.

FINANCIAL REPORT:

Trustee Stanton made a motion and Trustee Holecek-Sherman seconded that the Board approve the April 2021 Claims list for \$14,076.69, the petty cash for \$54.83, the debit card for \$5,112.47 and the IMRF for \$1,868.73 (Library = \$1,208.66 and Employee = \$660.07). Upon a roll call vote the motion passed.

Ayes: Fiorenzo, Holecek-Sherman, Joyce, Stanton, Stewart, Thurmond

Nays: 0

LIBRARIAN REPORT:

**LIBRARIAN'S REPORT
March 2021**

AUTOMATION:

Carlos performed regularly scheduled maintenance and updates.

BUILDING MAINTENANCE:

Terry Fiorenzo adjusted all the library's timers with the changing of the clocks for Daylight Savings. Ron Cutshall replaced burned out bulbs and moved some furniture around the library.

PERSONNEL:

Ashleigh Johnson continues to do well in her new position as Youth Services Associate.

PROGRAMS:

In January, we offered **5** online programs, with a total number of our Facebook posts reaching over **5,600** individuals. Our Facebook has a following of **1,045**. Laura's **Easy Peasy Recipes** continues to be most popular. Our website had a total of **2,891** visits.

Steger Night at the Movies, this time held at Columbia Central, was another success. Laura Munoz and I set up a booth and handed out goody bags for all attendees, assisted by Ron Cutshall. **78** vehicles attended the event and the next Movie Night is planned for May.

OTHER:

Our annual Per Capita Grant was submitted.

Meetings:

I attended the following:

- ATLAS on March 18

COMMITTEE REPORTS:

None

OLD BUSINESS:

The Director was given her annual evaluation.

NEW BUSINESS:

Trustees bid farewell to long-time board member, Jacque Stewart, and acknowledged her years of dedicated service to the community.

Trustees reviewed the current list of Committees and members.

TRUSTEE DISCUSSION:

Trustees discussed the upcoming ATLAS Trustee Workshop on May 22 at Orland Park Public Library, as well as a revision of the Strategic Plan and updates to the Policy Manual in the coming year.

ADJOURMENT:

Trustee Thurmond made a motion and Trustee Stewart seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 8:32 pm.

Secretary's Signature