

Steger-South Chicago Heights Public Library
Board of Trustees,
Minutes of the March 18, 2021 Regular Meeting

President Thurmond called the meeting to order at 7:00 pm.

ROLL CALL:

Present: Holecek-Sherman, Fiorenzo, Stanton, Stewart, Thurmond

Absent: Joyce, Nyhanna

Also Present: Jennifer Cutshall, Library Director

PUBLIC COMMENTS:

None.

MINUTES:

Trustee Stanton made a motion, and Trustee Holecek-Sherman seconded the motion to approve the minutes from the February 18, 2021 Regular Meeting as presented. Upon a voice vote, the motion passed.

CORRESPONDENCE:

None.

FINANCIAL REPORT:

Trustee Stanton made a motion and Trustee Holecek-Sherman seconded that the Board approve the March 2021 Claims list for \$10,650.57, the petty cash for \$220.02, the debit card for \$2,113.51 and the IMRF for \$1,676.40(Library = \$1,096.72 and Employee = \$579.68). Upon a roll call vote the motion passed.

Ayes: Holecek-Sherman, Fiorenzo, Stanton, Stewart, Thurmond

Nays: 0

LIBRARIAN REPORT:

**LIBRARIAN'S REPORT
February 2021**

AUTOMATION:

Carlos performed regularly scheduled maintenance and updates.

BUILDING MAINTENANCE:

Our Book Drop was frozen shut for a few days this month. Jess Rodrigues and her husband, Henry, came to the library on a Sunday and did their best to chip away at some of the ice and/or melt it away with a space heater. Unfortunately, these efforts didn't actually get the Book Drop open, but not for lack of effort above and beyond on their part. Eventually, Ron Cutshall was able to use a blow torch to solve the problem and there have been no incidents since.

We were able to obtain 4 solid wood study carrels free from the Geneva Public Library. I rented a trailer and drove to pick them up, with the help of Ron Cutshall. These study carrels will further efforts to encourage social distancing within the library building, and provide individual patrons with a more isolated option for computer use and/or studying.

PERSONNEL:

We are again accepting applications for a Circ Clerk position.

PROGRAMS:

In January, we offered 6 online programs, with a total number of our Facebook posts reaching over 3,600, which were viewed by over 250. Our Facebook has a following of 1,035. Laura's Easy Peasy Recipes continues to be most popular. Our website had a total of 1,985 visits.

OTHER:Meetings:

I attended the following:

- SWAN on February 9
- SWAN on February 11
- SLAM on February 12
- Zone on February 19
- ATLAS on February 23
- SWAN on February 23

COMMITTEE REPORTS:

None

OLD BUSINESS:

Trustee Stanton made a motion and Trustee Holecek-Sherman seconded to go into Closed Session in accordance with 5 ILCS 120/2 (c) at 7:32pm. Upon a voice vote, motion passed.

Trustee Fiorenzo motioned and Trustee Holecek-Sherman seconded to begin Closed Session at 7:33pm. Upon a voice vote, motion passed.

Trustee Fiorenzo made a motion and Trustee Holecek-Sherman seconded to end Closed Session at 8:13pm. Upon a voice vote, motion passed.

Trustee Fiorenzo motioned and Trustee Holecek-Sherman seconded to reenter Open Session at 8:14pm. Upon a voice vote, motion passed.

Trustee Fiorenzo made a motion and Trustee Holecek-Sherman seconded to give the Library Director a \$2,500 annual raise, retroactive to December 17, 2020. Upon a roll call, motion passed.

Ayes: Holecek-Sherman, Fiorenzo, Stanton, Stewart, Thurmond

Nays: 0

Absent: Joyce, Nyhanna

NEW BUSINESS:

None.

TRUSTEE DISCUSSION:

Trustees discussed the upcoming ATLAS Trustee Workshop on May 22 at Orland Park Public Library,

ADJOURNMENT:

Trustee Fiorenzo made a motion and Trustee Holecek-Sherman seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 8:30 pm.

Secretary's Signature